ALLOCATING YOUR GIFT TO A SPECIAL AREA

We will allocate your gift to the area identified as being of greatest need. However, please indicate if you would prefer your gift to be used in particular for:

- ☐ wherever the need is greatest
- ☐ buildings & grounds
- ☐ student support
- ☐ teaching & research
- ☐ the Library

The Development Director is happy to discuss possibilities with you.

ANONYMOUS GIVING

- ☐ I wish my donation to remain anonymous

HELPING IN OTHER WAYS

- ☐ Please send me information about how I can make a bequest to the College in my Will
- ☐ Please send me information about how I can donate shares to the College
- ☐ I enclose a matching gift form from my company
- ☐ I wish to make a gift to the University; please pass my name on to the Cambridge University Development Office/Cambridge in America

TAX-EFFICIENT GIVING FROM OVERSEAS

- Austria, Belgium, Bulgaria, France, Germany, Hungary, Ireland, Italy, Luxembourg, the Netherlands, Poland, Romania, Slovakia, Slovenia and Switzerland
- ☐ Please send me details about Transnational Giving Europe, so that I can give tax-efficiently from one of the above countries

Hong Kong

The Hong Kong Foundation for Charities is a HK registered charity established in 2015 to support education, social welfare and religion around the world. Emmanuel College has a named fund within the Foundation.
- ☐ Please send me details about donating to Emmanuel College’s fund within the Hong Kong Foundation for Charities

USA

The College is supported by The American Fund for Emmanuel, a US tax-exempt non-profit organisation qualified under Section 501(c)(3) of the US Internal Revenue Code. Donations to The American Fund for Emmanuel are tax-deductible to the extent allowed by the law.
- ☐ Please send me a form to make a gift to The American Fund for Emmanuel

DONATION FORM
The Direct Debit Guarantee

• This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

• If there are any changes to the amount, date or frequency of your Direct Debit, Emmanuel College will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Emmanuel College to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

• If an error is made in the payment of your Direct Debit, by Emmanuel College or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when Emmanuel College asks you to.

• You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

[Form with fields for personal details, donation amount, payment method, and direct debit instructions]

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by Emmanuel College from the tax you pay for the current year. Your address is needed to identify you as a UK taxpayer.

In order to Gift Aid your donation, you must tick the box below:

I want to Gift Aid my donation of £___________ and any donations I make in the future or have made in the past four years to Emmanuel College.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Tax payer's name ____________________________

Signature __________________ Date ____________

Please return the form in the freepost envelope provided or to:
The Development Office
Emmanuel College
Cambridge CB2 3AP, UK
Tel: 01223-330476 Email: development-office@emma.cam.ac.uk
Registered Charity No: 1137456 Please do not send this form directly to your bank.